



## **Studio Policies**

Please note the following guidelines regarding all classes:

1. Students must observe the dress code.
2. Students are expected to arrive to class on time
3. No jewelry may be worn in dance class.
4. Hair **MUST** be up for all classes.
5. Tights or other appropriate leg coverings must be worn at all times. The purpose of this is to keep leg muscles warmer than normal- This facilitates greater range of motion.
6. No food or drink, including gum in the dance rooms (lobby only).
7. Water brought into the dance studio must be contained in a water bottle in dance bags.
8. No Cell Phone use in the studio (lobby only)
9. Please call or email the studio to let us know if you will be absent from class.

### **Inclement Weather Policy**

As a general rule, we follow the decisions of the Middlesex of Education when it comes to weather cancellations. If the public schools are closed or dismissed early, we will be closed. If there is a delayed opening, we will be open. On occasion we must overrule the school system if conditions near the studio are unsafe. Due to the number of students we have, it is impossible for us to personally call students if classes are on or off. Closings will be posted on our website/facebook page [www.Risingstarsdancenj.com](http://www.Risingstarsdancenj.com) Students will be entitled to make up any classes cancelled due to inclement weather. There are no credits or refunds for classes missed due to inclement weather, hurricanes, tornadoes, state of emergency precautions, etc.

### **Withdrawing from a class**

Rising Stars has a strict "NO REFUND" policy, but you may withdraw from a class at any time, forfeiting all payments already made, including registration and costume fees. If you

wish to withdraw you must submit the request in writing to the Director via email at [Risingstarsdancenj@gmail.com](mailto:Risingstarsdancenj@gmail.com) with **30 DAYS NOTICE**

### **Attendance and Make-Up Policy**

Regular attendance is expected of all students and is essential in order to keep up with class progress. If the student must miss a class for any reason, please call the studio. Dancers will have the opportunity to make up the class in a comparable class that is offered. It is the responsibility of the parent or student to schedule the make-up class within 30 days of the missed class. There are no refunds for missed classes.

### **Costumes**

Students participating in our annual recital will require a costume for the performance. A fee of \$70.00 per costume per dancer per class is due December 1st. **Costumes and costume fees are non-refundable, non- exchangeable.**

### **Pick-up and Drop-off**

Please do not leave your child unattended before or after class. Our staff will not be able to monitor your child when she or he is not in the classroom. In the event that you are delayed, your child must wait in the waiting room to be picked up. **The studio is not responsible for children who leave the premises. Siblings must be accompanied by an adult at all times.**

### **Parking**

Rising Stars has a private parking lot for our families and staff to use. If the lot is full, you are welcome to park on the street, or use the bank parking lot by studio B during our most active hours. Please do not park in front of the 2 spaces in front of Chief's steak shop.

**If you have any questions about any policies please feel free to speak with Mallory (732)369-3035 or email [Risingstarsdancenj@gmail.com](mailto:Risingstarsdancenj@gmail.com)**